

**The following information must be filled out on the application in order to approve a fence permit.**

- Date of Application
- Name of Owner of Property and Phone Number
- Project Address
- Cost of Project
- Real Estate Tax ID Number (found on Real Estate Tax Bill)
- All contractor's hired on the project: Name, Address and Phone Number(Indicate "Homeowner" if a licensed contractor is not being used)
- Sign and Date Permit Application

**Plat Of Survey**

A Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner. Draw the fence on the plat in its exact location.

**Fee**

The cost of a fence permit is .20/sq ft. minimum \$25. Inspection fee is \$50 per inspection. Refundable cash bond is .50/sq ft. minimum of \$50. Payment is not required until the permit is picked-up at the Clerk's Office.

**Inspections**

A post hole inspection is required for the 36 inch depth requirement and a final inspection when the project is completed.

**Permit Issuance**

Permits take approximately **three to five business days** to process. The Building Department will notify the property owner by telephone when the permit is ready. All permits to be picked-up at the Village Clerk's Office.

**Permit Expiration**

The life of a permit is one (1) year from the date of issue.

**Contractor's**

All contractors doing work in the Village of Worth must be licensed and bonded with the Village prior to starting work. Permits will not be issued unless all contractors noted on the permit are licensed and bonded.

**Property Owners**

**A permit is required for all new fencing or replacement fencing.** The owner of the property where work is to be performed is responsible for filling out the permit application and obtaining the permit before any construction is performed. Property owners may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.

**J.U.L.I.E**

Please call the Joint Utility Locating Information for Excavators (J.U.L.I.E) at least 48 hours prior to any digging. Please call 1-800-892-0123.

**Restrictions**

The maximum height allowed is six feet and five feet for cyclone fencing. Depth of the postholes is 36 inches. Fences may be of wire chain link, wire and plastic, wood and PVC. No barbed wire fences or barbed wire security top members are permitted. Any chain link fence shall be installed with the sharp points directed down.

The good side of the fence must face out. Fencing may be placed with six inches of the property lines, and cannot extend, past the front of the structure into the front yard. Easements excluded by fencing must be maintained by the homeowner.

**Corner lots have special fencing requirements concerning two front yard set backs. It is best to bring in the plat of survey to discuss fencing allowed on these lots.**

Please be advised that any fence constructed on, or over, an easement granted for the purpose of installing or maintaining sewer, water, or other utilities, will be erected at the owners risk and liability.

In the event that employees of the Village of Worth, or any utility company required access to the “easement,” the property owner must remove the fence at their own expense. Likewise, any damage to a said fence, caused by such employees in the regular performance of their duty will be repaired, or replaced at the owner’s expense. The Village of Worth and/or the utility companies shall not be held liable for any damages or action occasioned by allowing the fence on, or over, the “easement.”

If you have any further questions, please contact the Building Department at 708-923-7507.